NDIFREKE OKON EFFIONG

No. 29B Irowa-Obazee Street, Off FGGC road, Benin City, Edo State, Nigeria

08058591702, 08100390563

Nuelljnr@gmail.com

BIO DATA

Date of Birth: 9th December, 1989

Nationality: Nigerian

Sex: Male

CORE SKILLS

* Microsoft Office
* Communication
* Analytical
* Problem Solving
* Research
* Team Player
* Leadership
* Time Management
* Detail Oriented
* Multitasking
* Target Oriented
* Customer Service

WORK EXPERIENCE

Nanosoft Technology, Uyo, Akwa Ibom State Dec. 2016-Till Date

ICT Firm

* Discovered an app called NERSAPP which is a school management system developed to simplify and reduce the workload of educators in schools, colleges and government institutions

**Ineakan Electricals, Benin City, Edo State** Aug 2016-Till Date

General Electrical Engineering and Installations

* Conduit and Surface Wiring
* Three Phase Wiring
* Full and half conduit wiring
* Fixing of electrical accesories

Hopeland Prime Schools, Ifa Atai, Uyo, Akwa Ibom State Sept. 2015 – July. 2016

Position: ICT Teacher/Typist

* Teaching Computer Science Subject.
* Typing the school documents, memo and exams questions.

Nkaleke Achara Community Secondary School, Ojiegbe, Ebonyi State.Aug. 2014– July. 2015

Position: Geography Teacher/Head of Corp Members (NYSC)

* Delivered lessons effectively.
* Maximized classroom management through orderly sitting arrangements and grouping of pupils into smaller groups during learning activities.
* Participated in games and sporting with pupils and staff.
* Helped teacher with record keeping such as tracking attendance, calculating grades and entering data into result booklets.
* Compiling of corps members monthly report.

Achievement: Developed creative approach in learning for pupils and this increased performance.

Ministry of lands survey and housing Jun. 2012– Jun. 2013

Position: Admin Officer (Industrial Trainee)

* Head of Industrial Training Students.
* Development control
* Land use planning and design.
* Checking and correction of development plans submitted to the board for approval.
* Site Surveying

Achievement: Improved customer service by overhauling previously filing systems.

Smith’s Nigeria Limited, Edo State. Jan. 2010 – Feb. 2011

A Major Distributor of Dorco products

Position: Sales Executive (Business to Business)

* Collaborated with team (warehouse manager, drivers and loaders) to achieve weekly sales targets and deadlines.
* Strengthened customer base through establishing relationships with new and existing customers.
* Monitored the performance of the company’s product against competition in the market.
* Supervised the activities of registered sub-distributors with our company.
* Resolved customer’s complaints by investigating problems, developing solutions and making recommendations to management.
* Recommended changes in products, services and policy to management by evaluating results.

Achievement: Helped grew sales revenue by 60% and introduced six (6) new products to customers.

EDUCATIONAL QUALIFICATIONS

Federal university of technology, Akure, Ondo State. 2013

* B. Tech. Urban and Regional Planning

Alpha Schools, Ugbowo, Benin City, Edo State, Nigeria 2004

* West African Senior School Certificate Examination. (W.A.S.S.C.E)
* National Examinations Council. (N.E.C.O)

Children’s Academy Nursery and Primary School, Benin City, Edo State1998

* Primary School Leaving Certificate

**CERTIFICATION**

**Fundamentals of Digital Marketing. 2019**

LEADERSHIP ROLES

Director of Sports Urban and Regional Planning Students Association (URPSA), Federal University of Technology, Akure

Achievements;

* Led a team of editors to produce the first and only departmental magazine till date.
* Updating the departmental notice board with daily sports information.
* Smooth running of sporting activities.

General Secetary Urban and Regional Planning Students Association (URPSA), Federal University of Technology, Akure

General Secetary at NYSC-Sports CDS in Abakaliki, Ebonyi State.

PERSONAL INTERESTS

* Networking and surfing the internet.
* Reading books, listening to music, watching movies and football.
* Playing Monopoly, Chess, Solitaire and Puzzles.

REFEREES

* Bishop Dr. Utibe Clarence Attaha

Senior lecturer,

Faculty of education,

University of Benin, Benin city, Edo state

Mobile: +234 (0) 8032281357

* Dr. Ayo Olajuyigbe

Department of Urban and Regional Planning,

School of Environmental Technology,

Federal University of Technology Akure, Ondo State.

Mobile: +234 (0) 80 3711 7606

* Mr. Adeyemi O.G

Department of Urban and Regional Planning,

School of Environmental Technology,

Federal University of Technology Akure, Ondo State.

Mobile: +234 (0) 8062175434